**ISMRM Persuade Your Boss to Attend the Annual Meeting, 10-15 May 2025**

*How to use: Copy & paste the following text to use in an email to your supervisor or employer. Be sure to replace the \_\_\_\_ lines and remove the bracketed text before sending.*

Subject: Request to Attend the ISMRM Annual Meeting & Exhibition in Hawai’i, 10-15 May 2025

Dear [Boss’s Name],

I would like to request your support in attending the International Society for Magnetic Resonance in Medicine (ISMRM) Annual Meeting & Exhibition, the premier global event for the magnetic resonance community. This meeting is an unparalleled opportunity for me to deepen my expertise, stay current with cutting-edge MR research and technology, and bring valuable insights back to our team. You can review the program here: <https://www.ismrm.org/25/25program.htm>.

**Why This Matters**

* **Access to World-Class Education**: The ISMRM Annual Meeting & Exhibition features expert-led sessions on the latest MR advancements, clinical applications, and emerging technologies. One/a couple of sessions particularly relevant to my job/position is/are: [Customize with a specific session, workshop, or speaker relevant to your role.]
* **Collaboration & Networking**: I will have the opportunity to engage with thousands of leading researchers, clinicians, and industry professionals—fostering connections that could benefit our organization in both the short and long term.
* **Bringing Value Back to Our Team**: By attending, I can share key takeaways, new techniques, and innovative strategies that can improve our workflows, patient outcomes, and operational efficiency.

**Investment & Cost Considerations**

The total cost of attending includes registration, travel, and accommodation. ISMRM offers early registration discounts and membership benefits that provide additional cost savings. If needed, I can explore budget-conscious options such as shared accommodations or available travel grants. You can find the registration information here: <https://www.ismrm.org/25m/registration/>.

I am confident that attending the ISMRM Annual Meeting & Exhibition will provide invaluable knowledge and connections that will directly benefit our team and organization. I’d love to discuss this further and answer any questions you may have.

Thank you for your time and consideration.

Best,

[Your Name]

[Your Position]

[Your Contact Information]